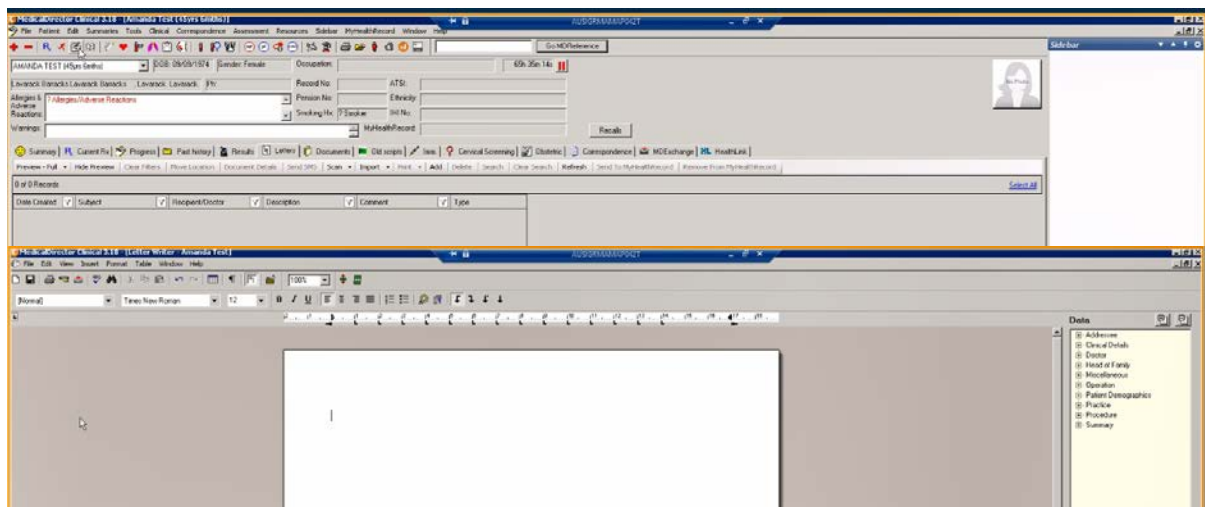
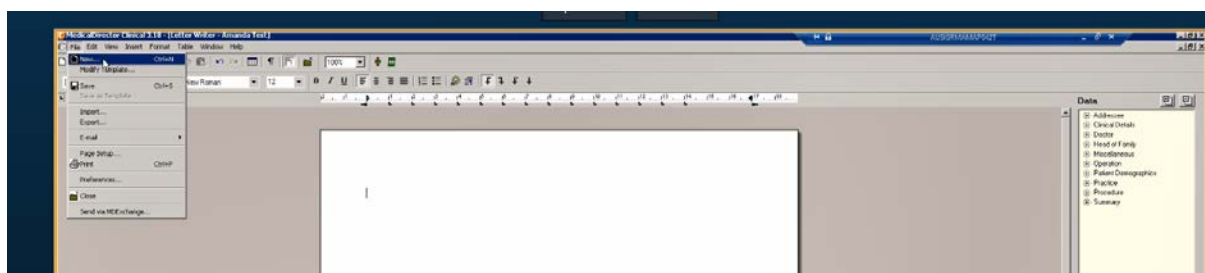


REFERRER INSTRUCTIONS FOR ADDING TELEHEALTH FORM TO PMS Medical Director (MD)

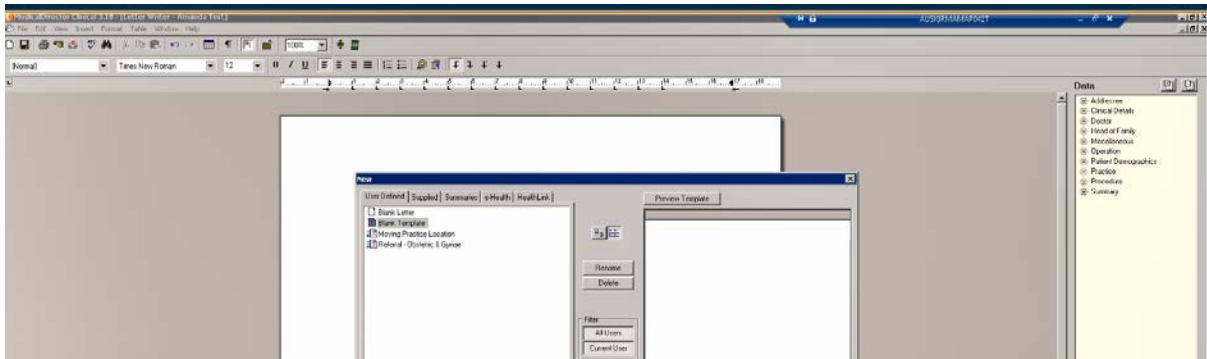
Open a new patient
Go to Letter Writer



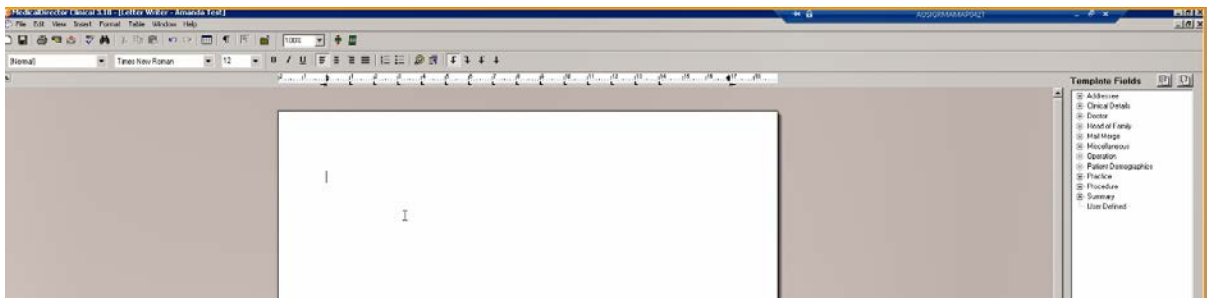
Go to File and Select New



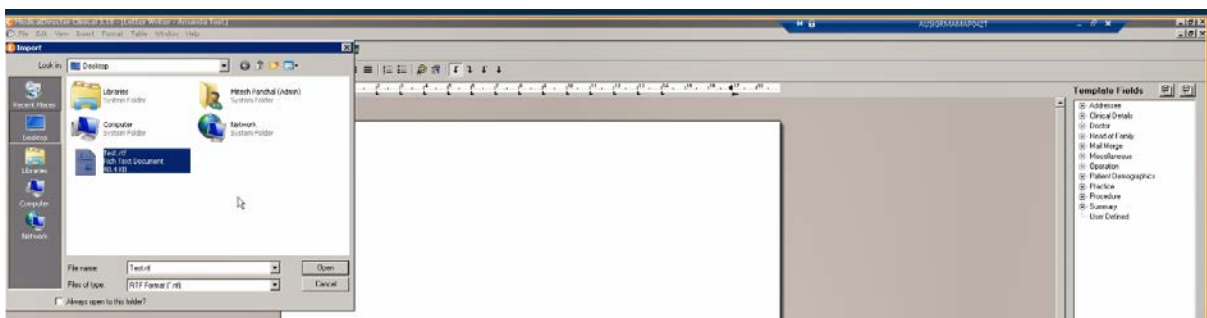
Select Blank Template (Make sure 'All users' are selected) and select Ok



Opens Blank Screen



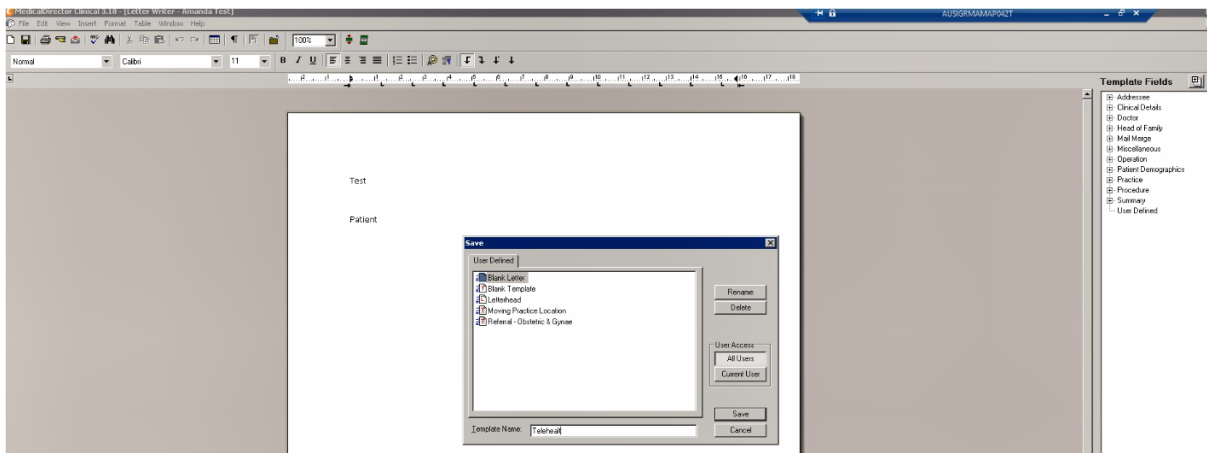
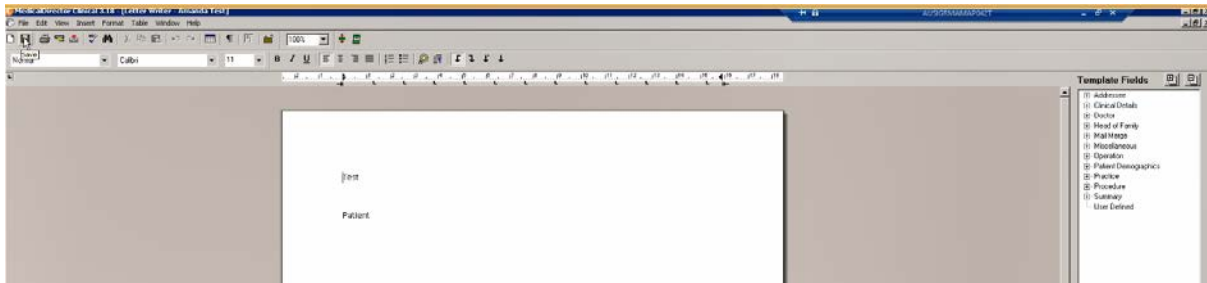
Select File and Import



Find File, select and Open

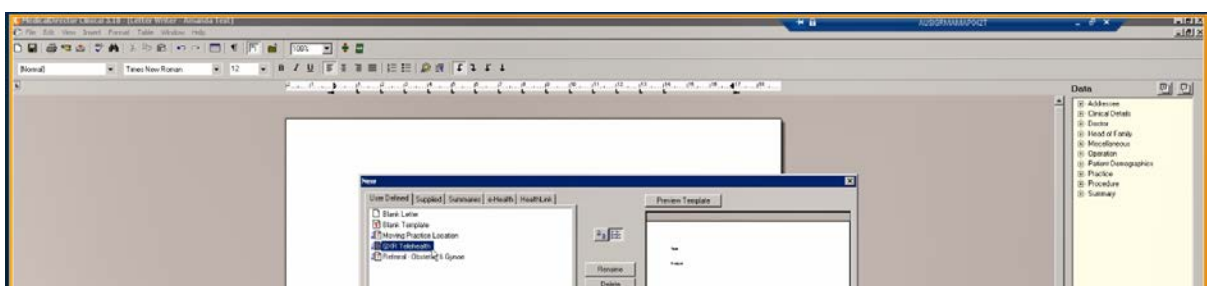


Template appears, Save and rename template and make sure User Access is for 'All Users'



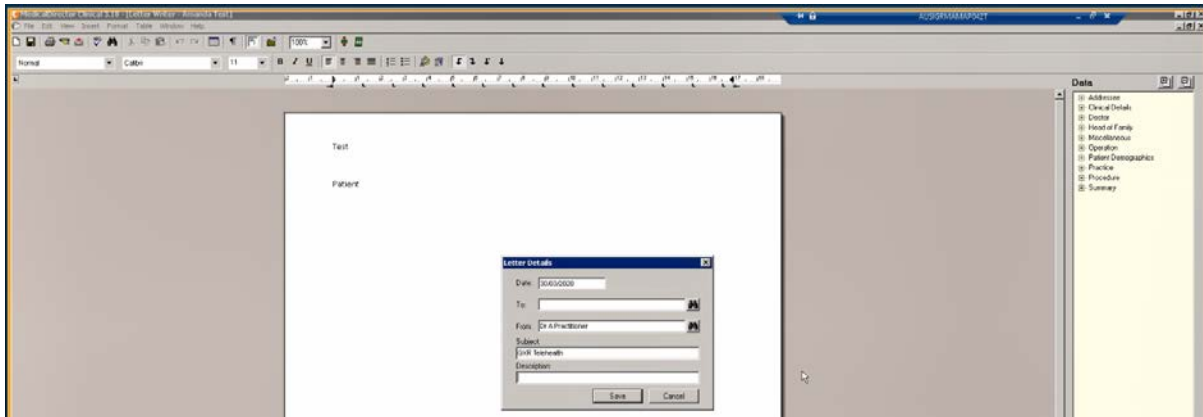
Save and close.

Open Letter Writer
File, select New

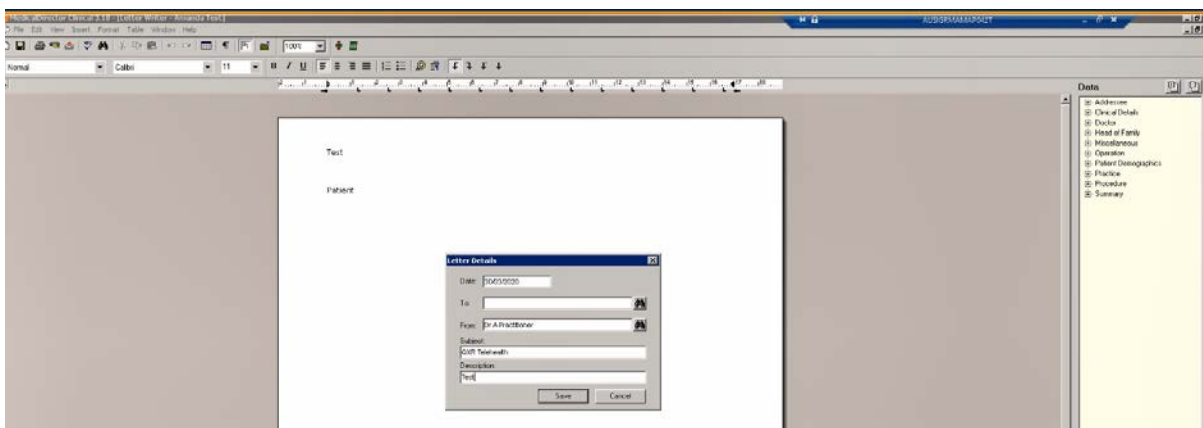


Ok.

Type details on form.
And Save



Put in description



Save
Close
Should now be in patient file.

